

**Town of Wethersfield  
Insurance Committee Minutes  
Thursday, December 17, 2015  
Town Manager's Conference Room**

Members Present: Chris Bazinet, Jack Dolan, Greg Curtin, Nermin Duric, Robert Cobb, Frank Sena

Others present: Chris Wardrop, USI Insurance; Chris Monroe, USI Insurance; Jeff Bridges, Town Manager; Mike O'Neil, Finance Director; Stephanie Askeland, Human Resources Manager; Anthony Spinella, Town Council Liason; Matt Kozaka, BOE Business Manager; Bruce Clinger, CIRMA; Terry Perry, CIRMA; George Tammaro, CIRMA

Meeting was called to order by Chairman Bazinet at 5:31 p.m.

Public comment was solicited. None was offered.

The minutes of the November 19, 2015 meeting were reviewed by the Committee. One change was noted, that being the proper spelling of Mr. Dolan's name. Mr. Curtin made a motion to accept the minutes with the aforementioned correction. The motion was seconded by Mr. Dolan, and was approved unanimously.

**Reports from Agents of Record:**

***Chris Monroe, USI Insurance, Agent of Record for Health Insurance.***

Mr. Monroe reviewed the November 2015 claims report. Based on five months of experience for the fiscal year, Mr. Monroe projects a surplus. Claims were very low in November. The last time a monthly total was this low was in September 2013.

Mr. Monroe currently estimates the renewal for FY17 to be 5% over the FY16 renewal amount, although this is only preliminary, He noted that additional analysis is required.

***Chris Wardrop, USI Insurance, Agent of Record for LAP and Workers Compensation Insurance.***

Mr. Wardrop introduced the CIRMA representatives present (Messrs Clinger, Perry and Tammaro) and briefly summarized their two-year extension offer for Liability/Auto/Property and workers compensation coverage. The CIRMA representatives provided a business review, legislative update and summary of risk management services all within the context of the

extension offer. Mr. Wardrop recommended approval of the extension offer, and added that he believes there will still be opportunities to negotiate the rates further downward. He also believes that CIRMA will offer better service than any of the competitors.

A motion to recommend approval of the 2-year CIRMA rate stabilization extension offer to the Town Council was made by Mr. Sena. The motion was seconded by Mr. Curtin, and was approved unanimously.

With no further business to come before the Committee, Mr. Curtin made a motion to adjourn. The motion was seconded by Mr. Cobb, and was approved unanimously.

The meeting was adjourned at 7:18 p.m.

Minutes prepared by:  
Michael O'Neil